

HJH&SW WRITING CONTEST CHECKLIST

1.	Apply
	Contest Opens: September 29, 2023
	Carefully read contest terms & rules, eligibility requirements, submission guidelines, and judging criteria.
2.	Manuscript Content
	Title Page
	Abstract
	Introduction
	Methods/Materials
	Results
	Discussion
	Acknowledgements / Disclosure Statement / Conflict of Interest
	References
	Tables and Figures (if applicable)
3.	Supporting Materials
	Cover Letter
	Advisor Agreement Form
	Copyright Transfer / Publishing Agreement Form
4.	EMAIL SUBMISSION
	Submit one electronic copy of the manuscript and supporting documents to hjhsw@hawaii.edu .
	Use the subject line "HJHSW Writing Contest." Applicants will receive a confirmation email within 1-2 business days. December 31 , 2023, 5:00 p.m. Hawai'i Standard Time
•	Winners will be notified no later than January 26, 2024 . Selected articles will be published in a future issue after undergoing additional review and editing.
•	Note: Publication in HJH&SW is conditioned on the applicant's ability (and commitment) to fulfill all obligations for

to meet these standards forfeit their entry.

professional publication, which includes an extensive peer and editorial review process. Applicants who are unable